

# Axe Valley PTFA



## Minutes of Meeting

Monday 11<sup>th</sup> June 2018 at 6.00pm

Present:

Jo Huscroft (Chair),

Kate Pemberton (Secretary)

Caz Jeffries

Louise Wain (Vice-Chair)

Heidi Rorstad

Jacky Lomax (Treasurer),

Jo Hawkins,

Apologies:

Jennie Cackett,

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## Approval of last minutes

The Minutes of the last meeting were signed and approved by Jo.

## Treasurer's Report

A copy of the summary of accounts was distributed – copy attached.

Most recent expenditure included:

- Replacement of netball posts – £ 344. These had been broken and were needed for an inter school netball tournament organised on-site. This expenditure is part of the sport activities under committed funding.
- AJ Hypnotherapy - £186. De-stress therapy before exams
- The sail approved by the committee for the Year 10 playground was deemed not fit for purpose and therefore a better solution is being investigated.

## Events

### Primary Concert – 12<sup>th</sup> June 2018

Feeder primary schools in conjunction with Axe Valley choir at the Guildhall in Axminster.

Approximately 200 primary students, 30 secondary and parents of all, possibly 500 people. KP, JH and CJ to provide refreshments for the event. Tea/coffee and squash, scones with cream and jam, fruit bowls/cups and fruit lollies. JH will bring some gingerbread men also. Prices decided at close to cost as it is a school PR event as opposed to a fundraiser. Meet to prepare at 2.30pm and start serving at 3.30pm. Show starts at 4.15pm

(Notes added in after the meeting/event)

Event was very well attended, all cream teas, fruit and biscuits sold out, not many hot drinks sold.

Takings £106.93 less costs £62.31 – profit £44.62

### School Production – Postponed to Autumn term

Discuss with JJ to see if a Summer Concert can be organised instead particularly as the Hall is already booked. If this is the case PTFA refreshment stall to be organised via email/facebook.

## **Car Boot Sale – Plans cancelled**

Too few members available to run event.

## **Minster Challenge – 7<sup>th</sup> October 2018**

- Gary - AVR has agreed to be responsible for the course and race on the day
- Jo and Heidi will prepare poster and advert to publish on Facebook and website
- Flyers to be handed out at the Shute run and other events – running diary
- Jo and Heidi happy to organise running event, marshalls (adults only) etc..
- Other PTFA members to organise refreshments and other stalls: Canteen (JL to ask) – bacon butties; Refreshments – tea/coffee/ drinks (JH, CJ, KP); Cake stall - KP to ask
- Entertainment, JH to ask local samba band if they'd like to play.

## **Shopping Evening – 17<sup>th</sup> October 2018**

Maria Crisp has volunteered to organise a shopping event and fashion show with the company Travelling Trends. The evening includes a fashion show and then an opportunity to try on and buy high street fashion at 30-60% discount prices. The PTFA will need to pay a £50 deposit and must sell a minimum of 60 tickets. The PTFA then gets to keep the entry fee and a commission from the amount sold on the night. Other fundraising options include raffle and refreshments. Other stalls are not permitted. Confirmation received that they will take credit cards on the night.

For our event we have proposed several dates, but the most appropriate is Wednesday 17<sup>th</sup> October to avoid being too close to the Minster Challenge event. We propose to sell tickets for £6 per person (no concessions – event not really suitable for under 16s) to include a glass of prosecco or a soft drink. Committee agreed to go ahead.

## **Any Other Business**

### **Transition Day:**

Discussed the possibility of PTFA publicity to be given to parents attending Transition Day with new students. KP to prepare flyer and questionnaire.

## **Next Meeting**

The next meeting will be **10<sup>th</sup> September 2018 at 6pm** in Head's office. Please meet in Reception and use the front entrance off Chard Street.

The AGM will be held on the **24<sup>th</sup> September 2018 at 7pm** in the **Conference Room**.