I am not happy with my grade

Contact Mr Cumming, Assistant Headteacher who will check your grade. (kcumming@axevalley.uat.ac)

You can ask to check whether there has been a **procedural** error, an **administrative** error or both.

- A procedural error means a failure to follow the process set out in the centre policy.
- An administrative error means an error in recording your grade or submitting your grade to the awarding organisation.

Errors have been identified

Grade revised / resubmitted with rationale

Successful appeal.

Grade change

Unsuccessful appeal.

No grade change

No errors have been identified

I am still not happy with my grade.

Pupil requests school to submit an appeal to awarding body. Evidence must be submitted.

Exam board investigates whether reasonable and appropriate exercise of academic judgement was made.

Grade change.

Grades can be **confirmed**, **raised** or **lowered**.

No Change.

Option to sit exam Autumn 2021

I am still not happy with my grade.

Sit examination in Autumn 2021

Appeal to awarding body.

Summer 2021