

The Axe Valley Community College & Sixth Form Centre

Chard Street, Axminster, Devon EX13 5EA

Tel: 01297 32146

Fax: 01297 35851

Email: admin@axevalley.devon.sch.uk

Website: www.axevalley.devon.sch.uk



Dear Parent or Carer

PARENT GOVERNOR ELECTION

There is one vacancy for a parent governor on our school's governing board and I am writing to invite nominations to fill this vacancy. You may nominate yourself or another parent but if you nominate someone else please ask their permission first.

Parent governors are welcomed as valued members of the governor team which, together, meets at least five times a year and is responsible for the strategic direction of the school, promoting high standards of educational achievement and ensuring that resources are used to maximum impact. Life as a governor is interesting and varied and we feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance.

It would be an advantage to have a financial background but this is not a requirement. Training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as access to external governor training; new Devon governors will be expected to attend induction training. The term of office for parent governors is 4 years. For further information about the role or for an informal discussion as to what is involved please get in touch with Heather Burnett, Chair of Governors, at axevalleychairofgovernors@gmail.com or leave a message with reception for her to contact you.

If you would like to stand for election please complete and sign the enclosed nomination form and return to the school office no later than **12 noon on Friday 24th June**. Please include a short statement about yourself and why you would like to become a governor (not exceeding 250 words). This will then be circulated to all parents to help them decide who to vote for if an election is required. You do not have to complete this section, but if you don't you may put yourself at a disadvantage if there is an election. An election, by secret ballot, will be held if more than one nomination is received. If an election is needed details of the procedure will be sent to all parents. Nominations must be from parents or carers with children at the school on the day that nominations close. The enclosed sheet summarises the disqualification criteria to serve as a governor. Anyone standing for election must certify that he/she is not disqualified for any reason. Parents/carers who have paid employment in the school for 500 hours per academic year or more **or** who are elected members of the Local Authority are not eligible to stand in these elections.

Yours faithfully

Mr S Green
Headteacher

Disqualification criteria

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex officio governors);

- is subject to a bankruptcy restriction order, an interim bankruptcy restriction order, a debt relief order or an interim debt relief order;

- has had his or her estate sequestrated and the sequestration order has not been discharged, annulled or reduced;

- is subject to:

- I. a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986

- II. a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989

- III. a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002

- IV. an order made under Section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a County Court administration order);

- has been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of any body;

- is included in the list of people considered by the Secretary of State as unsuitable to work with children;

- is disqualified from working with children or subject to a direction under Section 142 of the Education Act 2002;

- is disqualified from registration for childminding or providing day care;

- is disqualified from registration under Part 3 of the Childcare Act 2006;

- has received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;

- has received a prison sentence of two-and-a-half years or more in the 20 years before becoming a governor;

- has at any time received a prison sentence of five years or more;

- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;

- refuses to allow an application to the Disclosure and Barring Service (DBS) for a DBS check.



NOMINATION FORM

Election for a parent governor at The Axe Valley Community College

Full name: _____

Children in year(s): _____

Pen Portrait (maximum 250 words) *

I wish to serve as a Parent Governor and to be a candidate if an election is necessary. I have read the rules regarding the eligibility to become a governor which I received with the nomination form and I confirm that I am eligible to serve as a School Governor.

Signed:

Date:

Please return this form to school office no later than 12 noon on Friday 24th June 2016

* If you wish you can include a few details about yourself and why you would like to become a governor (not exceeding 250 words). This will then be circulated to all parents to help them decided who to vote for if an election is required. You do not have to complete this section, but if you don't you may put yourself at a disadvantage if there is an election.