



23 May 2017

Dear Parent/Carer

Arrangements for Transition Day and Evening - Wednesday 28th June 2017

Further to Mr Green's letter, I am pleased to be able to share with you the arrangements for our Transition Day and Evening on Wednesday 28th June. We are looking forward to welcoming your child to their new school. In this letter I will detail times and locations of the day and evening and enclose other important information to ensure your son or daughter has a really positive and enjoyable day. Students will be sampling lessons and getting to know their way around the school site. In the evening there will be an opportunity for you to meet your son or daughter's tutor.

The following forms are included with this letter:

- Transition Day Form - This gives us vital student information and individual transport arrangements. It will also help us formulate the tutor groups for the year group, although please note that we cannot guarantee that specific friendship requests will be met.
- Safe Use of the Internet Form – This will allow us to get the students set up on our IT system and mean that they can use the internet as soon as they start in September.
- Medical Form – This form only needs completing if your child has a medical condition or any prescribed medication
- Admissions Form – This form ensures that we have all the latest information on your child so we can set up registration systems for September.

I will be collecting all these forms on my visit to the primary schools after half term. Please complete the forms and send them in to your son or daughter's Year 6 teacher by Monday 5th June.

Important information about Transition Day and Evening:

1. The Year 6 students will need to wear their primary school uniform for the day.
2. We will start the day in the Sports Hall. Please arrive between 9:00am and 9:15am. Please be aware the Flamingo pool entrance to the school is very congested before 8:50am.
3. A limited bus transport service is available on the day for pupils from Beer, Seaton and Colyton primary schools. The times and locations are as follows:

Morning service		Afternoon return service	
Beer Square	8.45	Colyton Square	3.10
Seaton Health Centre	8.55	Seaton Health Centre	3.20
Colyton Square	9.05	Beer Square	3.30

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4. Students can bring some money and buy lunch from the school canteen (a meal costs £2.20) or they can bring in a packed lunch and eat at one of the numerous picnic benches around school. If your son or daughter is entitled to free school meals we will be able to provide them at the canteen. Please indicate on the transition form if your son or daughter is entitled to free school meals.
5. The transition day will finish at 3:00pm. If you are collecting your son or daughter, please note the pick-up point is outside the gates by the school canteen.
6. The evening event will run in the Main Hall from 6:30pm until 8:00pm. There will be presentations from staff as well as a chance to meet your son or daughter's new tutor.

Please do not hesitate to contact me if you have any queries or questions, my email address is rcarr@axevalley.devon.sch.uk

Yours sincerely

Rupert Carr
Year 7 Leader