

The Axe Valley Community College

MINUTES OF THE MEETING OF THE FULL GOVERNING BOARD

Thursday 19 May 2016

6.00pm in the Conference Suite, Sixth Form Centre

Initials	Eligible to attend	Attending	Declaration of Pecuniary Interest	Type of Governor	Office terminates
HB	Mrs Heather Burnett (Chair)	Y		Parent	06.02.2016
DM	Mr David Mortimer (Vice-chair)	Y		Parent	05.12.2016
CW	Dr Carol Woodhouse	N		Co-opted	05.10.2017
LH	Liz Heron	Y		Co-opted	
GK	Mr Geoff Kerr	Y		Co-opted	26.07.2018
LW	Mrs Louise Wain	Y		Parent	08.02.2020
WC	Mrs Wendy Cryer	N		Co-opted	12.01.2019
PE	Mr Paul Evans	N		Co-opted	07.10.2019
JW	Mr Jeremy Walden	Y		Co-opted	20.05.2019
JP	Mrs Julie Paddick	Y	Babcock	Parent	18.12.2018
MH	Mr Martin Huscroft	Y		Parent	17.12.2018
MC	Ms Mary Cleare	N		Staff	27.03.2019
SG	Steve Green	Y		Headteacher	
MB	Martin Brook	Y		Executive Headteacher	
BD	Mrs Becki Davey	Y		Clerk	

	Item	Action
	HB welcomed LH as new governor and introduced BD as interim clerk.	
20160519-1	Presentation by Martin Brook & Lisa Thomas Part II	
20160519-2	Apologies: Paul Evans, Carol Woodhouse, Mary Cleare & Wendy Cryer – received and sanctioned Declaration of pecuniary interest: See above	Approved
20160519-3	Minutes of the Previous Meeting: To agree the following minutes as a true record: i) FGB meeting (17 March 2016) ii) FGB meeting Part II (17 March 2016) The Minutes were agreed as a true record of the meeting.	Approved and signed
20160519-4	Actions from Previous Minutes: All complete Matters Arising not covered elsewhere in the agenda: None	
20160519-5	Committee Minutes: i) Curriculum, Learning and Teaching (13.05.16) ii) Finance & Resources (17.05.16) Due to the close proximity between this and the above meetings, the Governors have not reviewed the minutes.	Any questions to be raised with Chairs of Committees (LW as CW away)
20160519-6	Chair's Business: i) Correspondence and notices: Thank you letter received from Graham	Prepare Parent Governor election

SignedHeather Burnett, Chair Date:

	<p>Watts. Letter received from Careers & Enterprise Company – To be discussed as item 10.</p> <p>ii) New Governor appointments / nominations / vacancies: New Governor – Liz Heron. Nominations: Shaun Little and Julie Lockwood . 1 Parent Governor vacancy. Will prepare elections once permanent clerk in place. (Action)</p>	<p>once permanent clerk in place</p>
20160519-7	<p>Partnership Update – Part II</p> <p>i) Timeline</p> <p>ii) Progress</p> <p>iii) Other collaborative arrangements - progress report</p>	
20160519-8	<p>Head-teacher’s Report - for information and discussion – Part II</p>	
20160519-9	<p>Standing item: Budgetary issues - Part II</p> <p>i) Review new draft budget and approve.</p>	
20160519-10	<p>Standing item: College Improvement Strategies</p> <p>i) College Marketing Strategy – update: Defer. Focus Group not ready (Action) MH noted that it is a standing item on both F & R and FGB. Only needs to be on FGB. Agreed. (Action)</p> <p>ii) College Website: During C,L&T meeting CW proposed a website monitoring schedule. Each Governor reviews a section of the website termly and reports back to the C,L&T committee. (Action)</p> <p><u>Governor Challenge & Comment</u></p> <p><i>HB – The website is TAVCC’s shop window – it’s badly out of date.</i></p> <p><i>JW – Who maintains the website? Is it one person’s responsibility?</i></p> <p><i>HB – Ros Brake is the gatekeeper. DH deals with the 6th form matters. There are items that are a statutory requirement to be on the website. Kate Pemberton has been asked to do website, but already does so much.</i></p> <p>iii) Careers Information and Guidance Strategy – update: HB has met with Charlotte Molyneux from Careers and Enterprise Company. They are offering a free Business Liaison Person for one year to set up sustainable careers links that will focus on post-18 to keep sixth form numbers healthy.</p> <p><u>Governor Challenge & Comment</u></p> <p><i>MH – What is the catch? Have to focus on post-18</i></p> <p><i>HB – None, the Government has come up with funds, being run through Heart of the South West.</i></p> <p><i>JW – Students are discouraged to go on to FE due to costs. Need to go to year 10 & 11 and explain what reality would be and show costs and when would need to pay back.</i></p> <p><i>HB – Is a requirement to give careers information and guidance from KS3.</i></p>	<p>Defer. Remove standing item from F & R</p> <p>Clerk to email all Governors a copy of the website monitoring schedule. Governors to monitor website</p>
20160519-11	<p>Sixth Form development:</p> <p>i) Sixth Form Review</p> <p><i>SG – Surprised at such a positive report. Mentioned improvement points, but needs to go further. Will talk to PE.</i></p> <p><i>LH – Went in two directions.</i></p> <p><i>JP – Despondent 6th formers are passing information down to year 11s.</i></p> <p><i>MH – Always 2 sides. Some teachers are bending over backwards to help their students.</i></p> <p><i>MB – Can only get better – slow process.</i></p> <p><i>SG – Want to introduce changes but need to get numbers up first. Get the</i></p>	<p>SG to discuss report with PE</p>

SignedHeather Burnett, Chair Date:

	<p><i>improvements then slowly introduce changes e.g uniform, full time attendance.</i></p> <p><i>MB – Need more students</i></p> <p><i>HB – College receives £4K per sixth former.</i></p> <p><i>MH – Underlying issue – need students through the door.</i></p>	
20160519-12	<p>Regional and National News:</p> <p>To update governors on new developments coming from the DfE, LA/Babcock, DEF, DAG, AVLC, NGA</p> <p>MB – U-turn on academisation . HB managed to change wording on consultation before sent out.</p> <p>CW attended DAG conference – Thanks to CW for report.</p> <p>MB – SG doing outstanding job – only 6 weeks in. Many budget and staffing issues, no quick fixes. SLA will be challenging but definitely doable and has great expectations.</p> <p>HB & JW – Correct, only 6 weeks in but already positive feeling in town and school. SG is a great credit to the school and the Governing Body continue to offer him their support.</p>	
20160519-13	<p>Dates of future meetings:</p> <p>a) CLT Committee: 3.45pm 23 June 2016</p> <p>b) F and R Committee: 4.30pm 28 June 2016</p> <p>c) FGB 6pm 14 July 2016 (Date changed from 7 July 2016 as year 11 prom)</p>	
20160519-14	<p>Items for the next agenda</p> <p>i) Calendar of meeting dates.</p>	

Meeting ends 8:40pm

SUMMARY OF ACTION POINTS

Minute	Action	Ownership
20160519-5	Any questions to be raised with Chairs of Committees (C,L&T to LW as CW away).	ALL
20160519-6	Prepare Parent Governor election once permanent clerk in place.	HB/CLERK
20160519-10	Remove standing item from F & R.	DM/CLERK
20160519-10	Clerk to email all Governors a copy of the website monitoring schedule.	CLERK
20160519-10	Governors to monitor website.	ALL
20160519-11	SG to discuss report with PE.	SG

SignedHeather Burnett, Chair Date: