

Rules for Internet use

To be kept by the Student

I understand that I must follow the Academy's "Safe use of Computers" guidelines:

1. **ONLY** use a computer in your lessons for academy work.
2. **ALWAYS** use a computer in a responsible and safe way, leave it tidy and log-off.
3. Do **NOT** use offensive language or material.
(This includes any use of a computer or other mobile technology in the academy or elsewhere, that insults anyone, makes threats or brings the academy into disrepute)
4. Do **NOT** share your password with others; do **NOT** use another person's password.
5. Do **NOT** use a computer in a way that could upset the use of others.
(This includes sending academy email that is not for academy work or listening to music over the Internet.)
6. Do **NOT** try to view unsuitable websites.
(This includes newsgroups, chat areas, social networking areas, racist, pornographic or violent sites.)
7. Do **NOT** use illegal material, software or games. Do **NOT** use music or videos unless it is for your academy work.
(You must state the source of copyrighted material.)
8. Do **NOT** play non-educational games during lesson times.

In addition when using the Internet I must follow these additional guidelines

9. **ONLY** use the Internet at the academy when supervised by a member of staff.
10. **ALWAYS** report websites or emails that make you feel uncomfortable in any way.
11. **NEVER** arrange to meet anyone through the Internet.
12. **NEVER** send any personal information about yourself or anyone else.

Please sign the form below and return it to the Academy Network Office.

Your child will not be able to use the Internet unless he/she has been registered.



To be kept by the Network Staff

Student's Name:

Tutor Group:

Student's Agreement

I understand the academy's rules for Internet use; I realise that the academy records all websites I visit and I will be subject to appropriate academy sanctions if I do not follow these rules.

Student's Signature:

Date:

Parent/Carer's Consent for Internet Access

I give my permission for my child to have access to the Internet and have discussed the rules with him/her. I understand that the academy cannot be held responsible for the nature of the content of materials accessed through the Internet.

Parent/Carer's Signature:

Date:

Parent/Carer's Consent for Publication of Work, Photographs and Videos

I agree that, if selected, my child's work may be published in academy publications or on the website. I also agree that images that include my son/daughter may be published for educational and promotional purposes; these may be used in displays or printed publications as well as on our website. All usage of images will be subject to the academy rules that images will not clearly identify individuals, and that full names will not be used. In addition, the media may take photographs or recordings at academy events that may subsequently appear in newspapers or on television.

Parent/Carer's Signature:

Date:

For Office use only

Username: _____

Date of Registration: _____

Staff Initials: _____