



Dear Parent/Carer

Over the last week a series of assemblies has been delivered to all year groups about the importance of punctuality to school and to lessons. The themes of the assembly have been around why punctuality is so important and the small changes that will be in effect around our lateness procedures with from immediately after half term.

The link between strong academic performance and high attendance is clearly evidenced and as such, during these assemblies, we have discussed the reasons why lateness can have a significant impact on academic performance and future opportunities. Other reasons students highlighted that support the importance of being punctual included; showing respect for the people in your life, demonstrating that you can be trustworthy, being regarded as a reliable person and building a strong reputation for your character and importantly eliminating stress from their life by removing the anxiety of being late.

We recognised in these assemblies that the majority of our student body are regularly punctual and we would like to take this opportunity to thank those parents and students for ensuring the times of the school day are adhered to. These students also recognised that their learning can be disrupted by staggered interruptions to their classroom as some students arrive late and felt that this was unacceptable when they were punctual, organised and ready to learn.

From after February half term we will be introducing the late gate. This means that students will be expected on school site by the warning bell at 08:45am. This gives students the time required to make their way to their classrooms ready for lesson 1 to begin promptly at 08:50am.

At 08:45am all gates except the gate between C block and the sixth form centre will be locked. Students will be able to access school site through this gate only which will be supervised by a member of staff until 9am. Students arriving after 08:45am will be placed in a year leader detention that lunch time.

At 09:00am, as usual, the gate will be locked and the only access onto school site will be through main reception where students arriving late will be placed in a year leader detention that lunch time. These students will need to sign in in the signing in book in the quad as usual as registers will have closed.

We would like to thank you for your ongoing support and hope that by enforcing the new lateness procedures we can prevent unnecessary interruptions to learning.

Yours faithfully

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